



Dave Heineman
Governor

STATE OF NEBRASKA

DEPARTMENT OF ADMINISTRATIVE SERVICES
Carlos Castillo, Jr.
Director

MEMORANDUM

Date: January 5, 2010

TO: All State Agencies, Boards, and Commissions Receiving American Recovery and Investment Act (ARRA) Grant Awards

FROM: Gerry A. Oligmueller, State Budget Administrator

SUBJECT: "StateReporting.Nebraska.gov" Section 1512 Report Submission

As you all know, FederalReporting.gov has opened for submission of the 4th quarter 2009 (October 1 – December 31) Excel spreadsheet templates containing the data required by Section 1512 of the American Reinvestment and Recovery Act (ARRA). Many of you are now fully engaged in preparing the Microsoft Excel spreadsheets that will constitute your submission to the federal reporting website. Upload to the FederalReporting.gov site is due no later than January 15th.

This email serves as a reminder that all prime recipient state agencies, boards, and commissions must submit a copy of their Section 1512 spreadsheet reports to the State Budget Division via the StateReporting.Nebraska.gov web-based application immediately following successful submission to the FederalReporting.gov system. Access the system at <http://StateReporting.Nebraska.gov/>. Login and system user instructions are available at http://www.budget.state.ne.us/das_budget/stimulus/ARRAreportinstructions.pdf.

Access to the Nebraska ARRA Section 1512 Reporting application is managed through the OCIO's Nebraska Directory Services (NDS) User ID and Password authentication system. If you currently access web applications from MyNebraska Portal, such as the Nebraska Budget Request and Reporting System, you will already be familiar with your NDS User ID and Password. It will be necessary for you to contact the CIO Help Desk (cio.help@nebraska.gov) or (402) 471-4636 if a NDS password reset is needed. Please also contact the CIO Help Desk if you do not know your NDS User ID or are aware that you do not currently have a User ID.

The deadline for submitting spreadsheet(s) to the State Budget Division via the StateReporting.Nebraska.gov website will be 11:59 PM Central Standard Time on Friday, January 22nd. This deadline coincides with the end of the Prime Recipient review period in FederalReporting.gov. After that time the system will be unavailable for uploading unless it is necessary to re-upload a spreadsheet due to a needed correction or a re-upload to FederalReporting.gov subsequent to the original upload. To re-submit your report, either during the federal agency review period of January 23rd to January 29th or during the new review period

of February 2nd to March 31st, please contact your assigned State Budget Division Budget Analyst to request access to StateReporting.Nebraska.gov. The objective is for the spreadsheet(s) submitted to StateReporting.Nebraska.gov to always match what has been submitted to FederalReporting.gov. Consequently, we ask that requests for re-upload to StateReporting.Nebraska.gov be timely with any re-uploads to the federal system.

Contact your assigned Budget Analyst or the State Budget Division's ARRA Section 1512 Reporting Help Desk at as.1512reporting@nebraska.gov if you have any questions.

Thank you for your participation in this very important state-level submission process.